

## Contact information

Organiser contact information	
Phone	General: <a href="tel:+4761054200">+47 61054200</a>
E-mail	General: <a href="mailto:bente.laugen@olympiaparken.no">bente.laugen@olympiaparken.no</a> , Entries: <a href="mailto:post@olympiaparken.no">post@olympiaparken.no</a> , Accommodation: <a href="mailto:accommodation@worldcuplillehammer.no">accommodation@worldcuplillehammer.no</a>
Address	Lillehammer Olympiapark AS, Nordsetervegen 45, 2618 Lillehammer
Website	<a href="http://www.worldcuplillehammer.no/">http://www.worldcuplillehammer.no/</a>
Social media	<a href="http://www.facebook.com/WCLHMR/">http://www.facebook.com/WCLHMR/</a>

Offices and their opening hours		Officials	
<b>Race office</b>	08:00-16:00 Lysgaardsbakkene Ski Jumping Hill	<b>FIS Technical Delegate</b>	Saso Komovec (SLO) Andreas Bauer (GER)
<b>OC Office</b>	08:00-20:00 Scandic Lillehammer Hotel		
<b>Transportation</b>	08:00-20:00 Scandic Lillehammer Hotel		
<b>Finances</b>	09:00-20:00 Scandic Lillehammer Hotel		

## Event schedule

Event schedule (LOC times)			
03.12.2021	Event	Location	Races
10:00	Team Captains' Meeting	Teams (digital)	3 Dec - QUA Women's NH 4 Dec - WC Women's NH 5 Dec - WC Women's LH
16:45	Training	Lysgaardsbakkene Ski Jumping Hill	3 Dec - QUA Women's NH
18:30	Start Qualification	Lysgaardsbakkene Ski Jumping Hill	3 Dec - QUA Women's NH
04.12.2021	Event	Location	Races
17:15	Start Trial Round	Lysgaardsbakkene Ski Jumping Hill	4 Dec - WC Women's NH
18:15	Competition start	Lysgaardsbakkene Ski Jumping Hill	4 Dec - WC Women's NH
05.12.2021	Event	Location	Races
15:00	Training	Lysgaardsbakkene Ski Jumping Hill	5 Dec - WC Women's LH
16:00	Start Qualification	Lysgaardsbakkene Ski Jumping Hill	5 Dec - WC Women's LH
17:30	Competition start	Lysgaardsbakkene Ski Jumping Hill	5 Dec - WC Women's LH

### Accreditation

Accreditation for those who do not have season accreditation and parking cards will be handed out at the OC office/accreditation desk at Scandic Lillehammer Hotel from Monday 29th november. Requests for additional accreditation and parking cards must be sent via the FIS Online System or to [camilla.jordheim@olympiaparken.no](mailto:camilla.jordheim@olympiaparken.no).

FIS Family tickets: Athletes can request FIS Family Tickets (max 2 per competing athlete for each competition) by sending an e-mail to: [camilla.jordheim@olympiaparken.no](mailto:camilla.jordheim@olympiaparken.no)



## Accommodation (World Cup Rules Art. 6)

Booking according to the FIS Rules via FIS Online registration system (preliminary deadline 22/10/20): [https://www.fis-ski.com/DB/?authentication\\_page=signin](https://www.fis-ski.com/DB/?authentication_page=signin).

The OC offers following accommodation (full board included):

For SJ: Four star hotel Scandic Victoria Hotel, Storgata 84B, 2609 Lillehammer: [Hotel information](#).

TD, TDA, Judges, FIS and other guests will be accommodated at Scandic Lillehammer Hotel

We retain the right for changes

OC will cover accommodation costs according to the FIS rules.

The price for additional accommodation outside of the quota: CHF 125 per person in double room. Additional single rooms CHF 160.

Accommodation costs: Teams will pay directly in the financial office at Scandic Lillehammer Hotel. Only credit cards accepted.

## Cancellation rules and fees (World Cup Rules Art. 6)

Until 13 days before the first competition: free of charge for 25% of the rooms booked.

Between 13 days until 8 days before the first race: cancellation fee for reducing more than 10% of total booking.

Between 8 days before and until the end of the events: 100% cancellation fee.

Cancellation fee: 125 CHF per person in double room, 160 CHF in single rooms.

## Transport

Official airport: Oslo Airport Gardermoen

The OC will arrange transportation between the airport and the hotels.

1 transport (from and to the airport) free of charge. Price for additional transport: 35 CHF per person one way (will be deducted from the reimbursement). Booking through FIS Online registration system: [https://www.fis-ski.com/DB/?authentication\\_page=signin](https://www.fis-ski.com/DB/?authentication_page=signin)

It is also possible to take the train. Visit the website for time schedule and prices: [www.vy.no](http://www.vy.no) from Oslo Lufthavn (airport) to Lillehammer.

There will be shuttle from Scandic Victoria Hotel to the venue. For shuttle times see the transportation desk at the hotel.

## Reimbursement (World Cup Rules Art. 10 and 13)

Carrying costs/Reimbursement: Expenses sheets will be received by email: [silje.solbakken@olympiaparken.no](mailto:silje.solbakken@olympiaparken.no) or in the financial office during the race weekend. Payments will be done by bank transfer.

Accommodation costs: Teams will pay directly in the financial office. Payment by credit card only.

Travel money and Nation support: The bank transfer form for team reimbursement/prize money is available on FIS website and has to be filled out electronically in advance and sent to [Silje.solbakken@olympiaparken.no](mailto:Silje.solbakken@olympiaparken.no) (or brought directly to the OC finance office at Scandic Lillehammer Hotel). Please note that the prize money, nation support and travel money is in the same form.

## Prize money payment (Word Cup Rules Art. 5)

Remember to upload bank info using the FIS Athlete Registration module in the FIS member section.

Income tax information for prize money:

- Income tax of European citizens is 15%



- Income tax of non-European citizens is 15% (USA 0%)

Tax will be deducted by the OC according to the Norwegian Foreign Artist Taxation Act, and taxes will be paid by the OC according to the regular tax legislation in Norway.

Responsible for prize money: [hedda.hoel@skiforbundet.no](mailto:hedda.hoel@skiforbundet.no)

## Waxing facilities

Wax cabins are available from 29/11/2021 at 12:00.

The keys to the cabins are available at the race office.

Keys return to the race office on the day of departure.

Waxing trucks: teams arriving with trucks have to inform the OC before 22/10/2020.

SRS members coming with a waxing vehicle and requiring power supply will be charged CHF 100

The companies must communicate to the OC their requests (parking size, power supply, etc.) for the vehicle.

## Team Catering

For those few who will need to stay in the venues for a longer time:

It will be available a light meal and drinks for coaches and SRS in the cross-country stadium. Costs for lunch service is 10 CHF per person per day if you haven't ordered and paid full board via the Organising Committee. Opening hours to be announced at TCM.

## Regulations of radio equipment/Radio Frequencies

The import, export and the operation of radio equipment in Norway is regulated by national law. Permits for the use of radio transmission equipment must be requested according to national specifications.

For information please see <https://www.nkom.no/english/frequency-licences>

Please fill in the form 'Application for temporary use of radio equipment in Norway' and return it to [firmapost@nkom.no](mailto:firmapost@nkom.no)

[Application form](#)

Deadline: as soon as possible.

## Covid-19, rules and restrictions

There are no restrictions for event or daily life in Norway after 25 September. If there are changes, the LOC will provide necessary information.

The event will be organized according to FIS Covid-10 Prevention Guidelines and Norwegian laws and requirements.

According to these guidelines all participants need to be aware of the following:

Needed documents for accreditation:

1. Completed FIS Passport registration
2. Upload the PCR test not older than 72h in the FIS Passport

- Entry to Norway requires a EU/EEA approved Covid certificate (vaccinated or previously infected) or arrival from a country/area with low infection rates defined by the Norwegian authorities. All other persons will be assigned a test slot and are subject to quarantine according to the Norwegian requirements at the date of the event. For the moment this demands antigen test every day for the first three days and then a PCR minimum 72 hours upon arrival. These tests will be organized by the LOC. For the first three days in Norway these persons also must stay in single rooms and are subject to quarantine at all times except during training, competitions and other parts of the official program.



Please read the Covid-19 test and infection control protocol here: <https://bit.ly/3wNZpXg>

Prices for testing:

Antigen testing: EUR 60

RT-PCR-test: EUR 150

RT-PCR is a good PCR, but with fast response time

### Testing upon departure from Lillehammer:

We will offer this on Saturday 4th and Sunday 5th December. There may be some limited analysis capacity, but we are working on an opportunity to be able to offer this to everyone.

### Regulations of Visa

Remember that citizens of some countries will need a visa for visiting Norway.

Please check with your embassy if you need a visa for Norway.

If you need an official letter of invitation from the OC, please send a request to: [bente.laugen@olympiaparken.no](mailto:bente.laugen@olympiaparken.no). Be sure to send names and what kind of information you need to get accepted to travel to Norway.

### Special permissions for truck driving (Sunday- and night, other days with special regulations)

There is no need for a special permission for truck driving on Norwegian roads. No special rules and regulations, except for the normal Norwegian weather and snow conditions and the need of snow tires.

### Special advice for the route and roads

From the previous World Cup stage to Lillehammer: no special comments.

### Medical Service

In case you have an emergency, you can call the following number: 113

Medical facilities at

the venue: + 47 920 86 722

hospital nearby: +47 915 06 200

### Map

[Map ski jumping hill](#)